



WOMEN'S MINISTRY OF FAITH  
EQUIPPING FOR MINISTRY

## MISSION

Our mission is to provide opportunities for women to grow spiritually, develop friendships, encourage one another, and become equipped to fulfill their God-given design in whatever context He calls them.

## VISION

Our vision is that all the women at Faith feel safe, nurtured, and confident to live out the Gospel.

*"Therefore encourage one another and  
build one another up, just as you are doing."  
(ESV) | Thessalonians 5:11*

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# Women's Ministry of Faith 2024-2025

## THEME

**"Fostering intentional community in Christ."**

*"And let us consider how to stir up one another to love and good works, not neglecting to meet together, as is the habit of some, but encouraging one another, and all the more as you see the Day drawing near."  
(ESV) Hebrews 10:24-25*



## WMF ADMINISTRATIVE TEAM

### DIRECTOR



Dawn Darby

### TEAM MEMBERS



Erika Skrivan



Khalia Bentson



Jane Lewellen



## COMMITTEE CHAIRWOMEN

*(Committee members serve from September through August)*

Annual Meeting Dinner	Sandra Chiou
Beauty Squad	Emily Downie
Bible Study	Dawn Darby
Coffee	Jenni Sullivan Ali Nichols
Friendship Circles	Jane Lewellen
Funerals	Cheryl Anderson
Kitchen	Wendy Kvale Lesley Pollack
Meals on Wheels	Jane Lewellen
Mother's Encouragement Group (M.E.G.)	Kathy Hannula Hilary Kvale Kjerste Whaley
Nursery	Farnoush Katouzian
Presbytery Meeting Hospitality	Dawn Darby
Showers	Callie Salzman
Special Receptions & Anniversaries	Barbi David Kathy Lewis
Sunshine Committee	Jenni Sullivan
Women's Connect	Alicia Gutierrez
WMF Supporting Sisters	WMF Team

## COMMITTEE DESCRIPTIONS

### **ANNUAL MEETING DINNER**

- General:** Organize meal for the annual church meeting on last Wednesday in January.
- Specific:** Enlist volunteers and help in set-up, preparation, and clean-up. Prepare sign-up sheet; order and pick up food.
- Chairwoman:** **Sandra Chiou**

### **BEAUTY SQUAD**

- General:** The Beauty Squad is dedicated to enhancing the spiritual atmosphere of our church through the power of beauty and aesthetics.
- Specific:** Each week, the committee thoughtfully arranges floral displays and other appropriate decorations to grace the church's common areas, creating an inviting and uplifting environment for worship and fellowship. Each season, a volunteer is appointed to oversee these beautification efforts, ensuring that our spaces reflect the grace and glory of God through carefully curated decor that resonates with the spirit of the season.
- Chairwoman:** **Emily Downie**

### **BIBLE STUDY**

- General:** Oversee Women's Bible Study leaders. Contact Session liaison for approval of proposed Bible Studies.
- Specific:** **For Leaders:** Lead prayer time. Research possible Bible Studies books/materials. Consult with chairwoman to confirm lesson choice. Secure study materials. Provide for childcare if necessary. Compile email/phone contact list of Bible Study attendees. Organize sign-up sheet for snacks. If in Fellowship House, set up room for meeting and ensure house is cleaned up at the end.
- Chairwoman:** **Dawn Darby**

### **COFFEE**

- General:** Enlist volunteers to prepare and serve coffee and tea each Sunday morning after the worship services.
- Specific:** Instruct volunteers in set-up, preparation, and proper clean-up. Take inventory of supplies, purchase as required.
- Chairwomen:** **Jenni Sullivan, Ali Nichols**

## **FRIENDSHIP CIRCLES**

**General:** Once a month, a small group of women meet in order to get to know one another, pray for one another, and follow Titus 2:3-5 which says "Older women likewise are to be reverent in behavior, not slanderers or slaves to much wine. They are to teach what is good, and so train the young women to love their husbands and children, to be self-controlled, pure, working at home, kind, and submissive to their own husbands, that the word of God may not be reviled."

**Specific:** Arrange groups and provide suggested topics.

**Chairwoman:** Jane Lewellen

## **FUNERALS**

**General:** Coordinate food as desired by family.

**Specific:** Be responsible for enlisting volunteers for food, preparation, and cleanup for funeral receptions.

**Chairwoman:** Cheryl Anderson

## **KITCHEN**

**General:** Oversee kitchen maintenance.

**Specific:** Organize group kitchen clean-ups as necessary. Clean refrigerator once a month. Remind clean-up crew for each function to do their laundry of kitchen towels, aprons, & tablecloths.

**Chairwomen:** Wendy Kvale, Lesley Pollack

## **MEALS ON WHEELS**

**General:** Provide meals for those families needing extra help due to illness, death in family, adoption, or childbirth. Enlist volunteers to provide meals and deliver. Maintain volunteer list.

**Specific:** Meal needs will be requested via TNT (This 'n That) the church's email announcement system. Use the website "takethemameal" for volunteers to sign-up and take meals. Keep informed of any handicapping illnesses, injuries, childbirths, or deaths in the church family.

**Chairwoman:** Jane Lewellen

### **MOTHER'S ENCOURAGEMENT GROUP - M.E.G.**

- General:** Titus 2:3 & 4 teaches us that "older women...are to be reverent in behavior....They are to teach what is good, and so train the young women to love their husbands and children."
- Specific:** Maintain a fellowship for mothers of younger children to meet together. Arrange schedule for meeting dates. Arrange for childcare. Ensure Fellowship House is cleaned up at the end of the meeting.
- Chairwomen:** **Kathy Hannula, Hilary Kvale, Kjerste Whaley**

### **NURSERY**

- General:** Schedule volunteer nursery attendants for Sunday morning worship services.
- Specific:** Enlist volunteers and prepare a quarterly schedule (coordinate with church office schedules). Be responsible for keeping toys clean. Establish rules for volunteers and for parents leaving children in the nursery.
- Chairwoman:** **Farnoush Katouzian**

### **PRESBYTERY MEETING HOSPITALITY**

- General:** Provide meals and snacks for Presbytery meetings held at Faith Presbyterian Church.
- Specific:** Provide a meal on Thursday night or Friday noon; coffee breaks morning and afternoon on Thursday and Friday morning when Presbytery meets at FPC.
- Chairwoman:** **Dawn Darby**

### **SHOWERS**

- General:** Coordinate wedding showers and baby showers.
- Specific:** Contact expectant mothers and engaged women to determine if a shower is appropriate. Find women willing to hostess showers. Instruct hostesses in group-gift procedures (collect money and purchase gift), budget allowance, the proper method of requesting the money, where the decorations may be found, cleanup of Fellowship House after the shower. In certain situations, it may be appropriate to encourage a shower to be held privately.
- Chairwoman:** **Callie Salzman**

## **SPECIAL RECEPTIONS**

- General:** Provide for the various social receptions of the church such as Farewells, Easter, and summer Sunday School Treats. Plan and provide for an annual celebration after an evening service to commemorate benchmark wedding anniversaries.
- Specific:** Coordinate receptions for folk leaving the church (held after evening service). After each Easter morning worship service coordinate coffee and light finger food, served in DeSoto Hall. In the summer when Sunday School is on break, coordinate treats. Maintain list of wedding anniversaries and plan annual celebration. Enlist volunteers and help in set-up, preparation, and clean-up.
- Chairwomen:** **Barbi David, Kathy Lewis**

## **SUNSHINE COMMITTEE**

- General:** Encourage elderly and homebound folk in church body. Maintain a list including addresses, birthdays, and other pertinent information.
- Specific:** Coordinate with the church office to keep up with any special needs our elderly and homebound folks have. Find ways to meet the needs, if appropriate and encourage them in any case. Enlist others to reach out. Organize occasional encouraging events.
- Chairwoman:** **Jenni Sullivan**

## **WOMEN'S CONNECT COMMITTEE**

- General:** Keep a list of women willing to help others in specific ways. Connect these services with those in need.
- Specific:** A liaison, confidentially connecting women, upon their request, with other women walking through similar struggles. Will coordinate with the church office if necessary to provide assistance to women in need in our congregation.
- Chairwoman:** **Alicia Gutierrez**



## WMF SUPPORTING SISTERS

**General:** The WMF Supporting Sisters play a crucial role in empowering our Women's Ministry leaders by providing essential assistance and support.

**Specific:** This team is responsible for helping with event preparation, clean-up, and planning as needed, ensuring that our ministry's activities run smoothly and efficiently. Members of this team are ready to step in and serve, making themselves available to meet the dynamic needs of our ministry and contribute to the success of every event.

**Chairwomen:** WMF Team



# WMF 2024-2025 CALENDAR

**SEPTEMBER 19**  
Thursday

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**Kick-Off Meeting and Dinner**  
Speaker: Pastor Steven Nicoletti  
**6pm- 8:30 pm**

**SEPTEMBER 26-28**  
Thursday-Saturday

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**Women's Retreat**  
"Connecting Conversation"  
**Seabrook, WA**

**NOVEMBER 21**  
Thursday

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**Women's Ministry Meeting**  
"When You Say You're Okay, But  
It's Just Not True"  
~Panel Discussion  
**7pm-8:30 pm**

**DECEMBER 7**  
Saturday

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**Christmas Brunch**  
**10:30am - 1pm**

**JANUARY 16**  
Thursday

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**Women's Ministry Meeting**  
"Serving Others and Self-Care: A  
Balancing Act"  
~Discussion  
**7pm - 8:30 pm**

**FEBRUARY 7**  
Friday

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**Galentine's Party**  
**6pm - 9 pm**

**MARCH 27**  
Thursday

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**Women's Ministry Meeting**  
"What's Your Role in Building  
Community"  
~Discussion  
**7pm - 8:30 pm**

**APRIL 4**  
Friday

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**Game Night**  
**6:30 pm - 9 pm**

**MAY 17**  
Saturday

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**Spring Tea**  
**11am - 1pm**