



Women's Ministry of Faith
Equipping for Ministry

MISSION

Our mission is to provide opportunities for women to grow spiritually, develop friendships, encourage one another, and become equipped to fulfill their God-given design in whatever context He calls them.

VISION

Our vision is that all the women at Faith feel safe, nurtured, and confident to live out the Gospel.

*"Therefore encourage one another and
build one another up, just as you are doing."
(ESV) I Thessalonians 5:11*

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Women's Ministry of Faith

2023-2024

THEME

**"Humbly and gently, bearing patiently
with one another in love"**

*"I ... urge you to walk in a manner worthy of the calling to which you have been called, with all humility and gentleness, with patience, bearing with one another in love, eager to maintain the unity of the Spirit in the bond of peace."
(ESV) Ephesians 4:1-3*

WMF ADMINISTRATIVE TEAM

DIRECTOR



Dawn Darby

TEAM MEMBERS



Tina LeFebvre



Khalia Bentson



Jane Lewellen

COMMITTEE CHAIRWOMEN

(Committee members serve from September through August)

Annual Meeting Dinner	Sandra Chiou
Bible Study	Dawn Darby
Coffee	Beth James Jenni Sullivan
Friendship Circles	Jane Lewellen
Funerals	Cheryl Anderson
Kitchen	Kathy Hannula Wendy Kvale Amy Hampshire
Meals on Wheels	Jane Lewellen
Mother's Encouragement Group (M.E.G.)	Sandra Chiou Hilary Kvale Kathy Hannula
Nursery	Farnoush Katouzian
Presbytery Meeting Hospitality	Dawn Darby
Showers	Callie Salzman
Special Receptions & Anniversaries	Barbi David Elham Sadeghein
Sunshine	Jenni Sullivan
Women's Connect	Alicia Gutierrez

COMMITTEE DESCRIPTIONS

ANNUAL MEETING DINNER

- General:** Organize meal for the annual church meeting on last Wednesday in January.
- Specific:** Enlist volunteers and help in set-up, preparation, and clean-up. Prepare sign-up sheet, order, and pick up food.
- Chairwoman:** **Sandra Chiou**

BIBLE STUDY

- General:** Oversee Women's Bible Study leaders. Contact Session liaison for approval of proposed Bible Studies.
- Specific:** **For Leaders:** Lead prayer time. Research possible Bible Studies books/materials. Consult with chairwoman to confirm lesson choice. Secure study materials. Provide for childcare if necessary. Compile email/phone contact list of Bible Study attendees. Organize sign-up sheet for snacks. If in Fellowship House, set up room for meeting and ensure house is cleaned up at the end.
- Chairwoman:** **Dawn Darby**

COFFEE

- General:** Enlist volunteers to prepare and serve coffee and tea each Sunday morning after the worship services.
- Specific:** Instruct volunteers in set-up, preparation, and proper clean-up. Take inventory of supplies, purchase as required.
- Chairwomen:** **Beth James, Jenni Sullivan**

FRIENDSHIP CIRCLES

- General:** Once a month, a small group of women meet in order to get to know one another, pray for one another, and follow Titus 2:3-5 which says "Older women likewise are to be reverent in behavior, not slanderers or slaves to much wine. They are to teach what is good, and so train the young women to love their husbands and children, to be self-controlled, pure, working at home, kind, and submissive to their own husbands, that the word of God may not be reviled."
- Specific:** Arrange groups and provide suggested topics.
- Chairwoman:** **Jane Lewellen**

FUNERALS

- General:** Coordinate food as desired by family.
- Specific:** Be responsible for enlisting volunteers for food, preparation, and cleanup for funeral receptions.
- Chairwoman:** **Cheryl Anderson**

KITCHEN

- General:** Oversee kitchen maintenance.
- Specific:** Organize group kitchen clean-ups as necessary. Clean refrigerator once a month. Remind clean-up crew for each function to do their laundry of kitchen towels, aprons, & tablecloths.
- Chairwomen:** **Kathy Hannula, Wendy Kvale, Amy Hampshire**

MEALS ON WHEELS

- General:** Provide meals for those families needing extra help due to illness, death in family, adoption or childbirth. Enlist volunteers to provide meals and deliver. Maintain volunteer list.
- Specific:** Meal needs will be requested via TNT (This 'n That) the church's email announcement system. Use the website "takethemameal" for volunteers to sign-up and take meals. Keep informed of any handicapping illnesses, injuries, childbirths, or deaths in the church family.
- Chairwoman:** **Jane Lewellen**

MOTHER'S ENCOURAGEMENT GROUP - M.E.G.

- General:** Titus 2:3 & 4 teaches us that "older women...are to be reverent in behavior....They are to teach what is good, and so train the young women to love their husbands and children."
- Specific:** Maintain a fellowship for mothers of younger children to meet together. Arrange schedule for meeting dates. Arrange for childcare. Ensure Fellowship House is cleaned up at the end of the meeting.
- Chairwomen:** **Sandra Chiou, Hilary Kvale, Kathy Hannula**

NURSERY

- General:** Schedule volunteer nursery attendants for Sunday morning worship services.

Specific: Enlist volunteers and prepare a quarterly schedule (coordinate with church office schedules). Be responsible for keeping toys clean. Establish rules for volunteers and for parents leaving children in the nursery.

Chairwomen: **Farnoush Katouzian**

PRESBYTERY MEETING HOSPITALITY

General: Provide meals and snacks for Presbytery meetings held at Faith Presbyterian Church.

Specific: Provide a meal on Thursday night or Friday noon; coffee breaks morning and afternoon on Thursday and Friday morning when Presbytery meets at FPC.

Chairwoman: **Dawn Darby**

SHOWERS

General: Coordinate wedding showers and baby showers.

Specific: Contact expectant mothers and engaged women to determine if a shower is appropriate. Find women willing to hostess showers. Instruct hostesses in group-gift procedures (collect money and purchase gift), budget allowance, the proper method of requesting the money, where the decorations may be found, cleanup of Fellowship House after the shower. In certain situations, it may be appropriate to encourage a shower to be held privately.

Chairwomen: **Callie Salzman**

SPECIAL RECEPTIONS

General: Provide for the various social receptions of the church such as Farewells, Easter, and summer Sunday School Treats. Plan and provide for an annual celebration after an evening service to commemorate benchmark wedding anniversaries.

Specific: Coordinate receptions for folk leaving the church (held after evening service). After each Easter morning worship service coordinate coffee and light finger food, served in DeSoto Hall. In the summer when Sunday School is on break, coordinate treats. Maintain list of wedding anniversaries and plan annual celebration. Enlist volunteers and help in set-up, preparation, and clean-up.

Chairwomen: **Barbi David, Elham Sadeghein**

SUNSHINE COMMITTEE

- General:** Encourage elderly and homebound folk in church body. Maintain a list including addresses, birthdays, and other pertinent information.
- Specific:** Coordinate with the church office to keep up with any special needs our elderly and homebound folks have. Find ways to meet the needs, if appropriate and encourage them in any case. Enlist others to reach out. Organize occasional encouraging events.
- Chairwomen:** Jenni Sullivan

WOMEN'S CONNECT COMMITTEE

- General:** Keep a list of women willing to help others in specific ways. Connect these services with those in need.
- Specific:** A liaison, confidentially connecting women, upon their request, with other women walking through similar struggles. Will coordinate with the church office if necessary to provide assistance to women in need in our congregation.
- Chairwomen:** Alicia Gutierrez



WMF 2023-2024 CALENDAR

SEPTEMBER 21
Thursday

Kick-Off Meeting and Dinner
Speaker: Pastor Knox White
6pm- 8:30 pm

OCTOBER 21
Saturday

Women's Day Retreat
"Drawing Christ-Honoring Boundaries with Difficult Parents"
9am - 3pm

NOVEMBER 16
Thursday

Women's Ministry Meeting
"Miscarriage and Pregnancy Loss"
Speaker: Janet Caldon, Care Net PaLL Specialist
7pm-8:30 pm

DECEMBER 2
Saturday

Christmas Brunch
10:30am - 1pm

JANUARY 18

Women's Ministry Meeting
"When Girls Don't Want to Be Girls"
7pm - 8:30 pm

FEBRUARY 9
Friday

Galentine's Party
6pm - 9 pm

MARCH 2
Saturday

Women's Ministry Meeting
"The Joy of Being a Woman"
~Panel
10am - 11:30am

APRIL 19
Friday

Game Night
Bunco
6:30 pm - 9 pm

MAY 19
Saturday

Spring Tea
11am - 1pm

JUNE 22
Saturday

Field Trip
TBA
11 am - 3:00 pm



*Go forth into the world in peace;
Be of good courage;
Hold fast that which is good;
Render to no one evil for evil;
Strengthen the fainthearted;
Support the weak;
Help the afflicted;
Honour all people;
Love and serve the Lord,
Rejoicing in the Power of the Holy Spirit.
And the blessing of God Almighty,
The Father, The Son, and the Holy Ghost,
Be upon you, and remain with you forever.
Amen.*

THE BOOK OF COMMON PRAYER

